

Ref. No. LNCP/AAC/2020-21 /01

Date: 25/08/2020

**ACADEMIC ADVISORY COMMITTEE**

**Objective/Functions:**

To discuss & ensure assurance of quality delivery of education system contents pertaining to engineering and technology as per requirement of time.

**Functions of the body:**

- a) Quality Assurance of educational system of engineering and technology
- b) Academic Progress
- c) Smooth running of classes
- d) Library Development
- e) Co-curricular activities
- f) Training & Placement Activities
- g) Extra Curricular activities & Club activities
- h) Sports Activities
- i) Up-gradation of existing facilities and creation of new infrastructural as per the need of the time.

**Responsibility:**

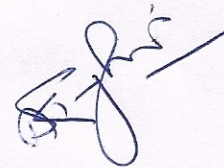
- a) Assurance of delivering total quality of engineering and technological education, management system and standards as required from time to time
- b) Monitor achievements and attainments with planned aims, goals and targets
- c) Advise on achievements and attainments of improvised growth of the College.



**COMPOSITION:**

S.No	Name	Designation
1	Shri. Jai Narain Chouksey	Chairman
2	Dr. Anupam Chouksey	Member
3	Dr. N.K. Thapak	Member
4	Dr. Ashok Kumar Rai	Member
5	Dr. V.K. Sahu	Member
6	Dr. Amit Shrivastava	Member
7	Dr. Narendra Pratap S. Sengar	Member
8	Dr. Govind Nayak	Member
9	Dr. Akhlesh Kumar Singhai	Member Secretary

Frequency of Meeting: Twice in a year



Dr. Akhlesh Kumar Singhai  
Member Secretary, LNCP Bhopal  
Director  
Lakshmi Narain College of Pharmacy  
Bhopal



REF. No.:LNCP/AAC/2020-21/02

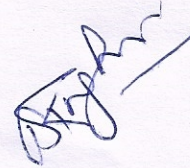
Date: 28/10/2020

**Notice of AAC Meeting No.1 of 2020**

The meeting of AAC, (Meeting No.1) of 2020 will be held on 07/11/2020 in the Board Room of the College at 10 a.m.

1. Confirmation of minutes of Previous AAC meeting
2. Training and Placement activity
3. To discuss academic activities in the College
4. To discuss extracurricular activities in the College.
5. To discuss about infrastructural development and miscellaneous issues.

Please make it Convenient to attend the meeting



Dr. Akhlesh Kumar Singhai

Director & Member Secretary  
Lakshmi Narain College of Pharmacy,  
Bhopal

Copy to:

1. Shri. J.N. Chouksey , Chairman
2. Dr. Anupam Chouksey, Secretary
3. Dr. N.K. Thapak Member
4. Dr. Ashok Kumar Rai, Member
5. Dr. V.K. Sahu Member
6. Dr. Narendra Pratap S. Sengar Member
7. Dr. Amit Shrivastava Member
8. Dr. Govind Nayak, Member
9. Dr. Akhlesh Kumar Singhai Member Secretary



Ref. No. LNCP/AAC/2020-21 /03

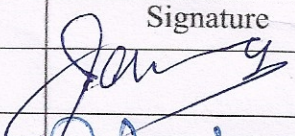
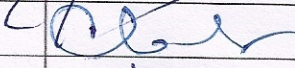
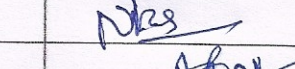

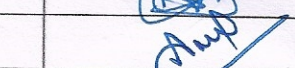
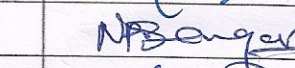
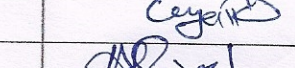

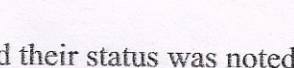
Date: 07/11/2020

**Academic Advisory Committee (AAC)**

**MINUTES OF MEETING I of 2020**

**Date: 07.11.2020, Time: 10.00 A.M. Venue: Board Room LNCP Bhopal**

The following members were present.

S.No	Name	Designation	Signature
1	Shri. Jai Narain Chouksey	Chairman	
2	Dr. Anupam Chouksey	Member	
3	Dr. N.K. Thapak	Member	
4	Dr. Ashok Kumar Rai	Member	
5	Dr. V.K. Sahu	Member	
6	Dr. Amit Shrivastava	Member	
7	Dr. Narendra Pratap S. Sengar	Member	
8	Dr. Govind Nayak	Member	
9	Dr. Akhlesh Kumar Singhai	Member Secretary	

**Action Taken Report:**

The action taken on agenda points of last AAC meeting were discussed and their status was noted. The action taken report was prepared and enclosed with minutes. The members had shown on satisfaction on the same.

**Discussion:**

Agenda Point No. 1: COVID-19 Advisory: All officials present were advised by Director to disseminate precautionary and preventive measures to be taken to keep one self and all safe and protected against the COVID-19 pandemic. Everyone to follow strictly the guidelines on COVID-19. Avoid all kind of meetings and public gatherings.

Students were slowly back again in the College. However, Corona had not gone yet. We needed to follow COVID-19 protocols. Maintain safe distances. It was advised to take all precautions and safety measures as per the guidelines issued by Govt. of India.

Agenda Point No. 2: Conduct of Labs: The Director had advised all to make sure that faculty and lab staff will conduct labs regularly and in a more elaborate manner. They needed to go beyond the University Curriculum. Faculty should endeavor to add some more experiments which are relevant to take particular course.

Agenda Point No. 3: Admission in 1<sup>st</sup> year B.Pharm Courses: The admissions were started by Directorate of Technical Education in Oct 2020. First list of admissions came on 12/10/2020 and CLC would happen in next weeks.





Agenda Point No. 4: Induction Program: It was informed by Director that the induction program will be planned for first week of Dec 2020.

Agenda Point No: 05: Implementation of new fees structure: The fees structure for various B.Pharm and M.Pharm courses had been received from AFRC order No. Sectt/AFRC/2019/1660 Dated 21/06/2019. The fee regulation was applicable for academic session 2019-20, 2020-21 & 2021-22. The Institute followed the AFRC guidelines.

Agenda Point No. 6: University Examination of June 2020: Due to Covid 19 lockdown, Even Semester ending June 2020 were delayed and took place in Sep 2020 in online mode. Examination section confirmed that they were very good. The results were put up by examination section.

Agenda Point No. 7: Conduct of T & P Activities: It was told by T & P that their training and placement related activities were conducted online to ensure that students did not suffer on placements.

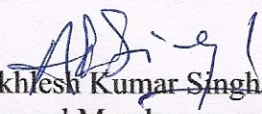
Agenda Point No. 8: Co-curricular & Extra Curricular activities: Director put thrust on more virtual activities of co-curricular, extra curricular as well as academic shall conducted virtually to engage students actively. Faculty members had confirmed of activities were being organized to their students.

Agenda Point No. 9: Online Planet Engineers 2020: It was decide to conduct of online Planet Engineers 2020 in 3rd week of Dec 2020. The Planning was discussed in details.

Agenda No. 10: Audit of Equipments: Director asked all the Lab Incharge to carry out internal audits of all their equipments at the end of their semesters.

It was reiterated that precautions and care to maintain safe distances to safeguard spread of Covid must be followed. The meeting was closed after this.

Since, there were no other point. The meeting ended with vote of thanks by director

  
Dr. Akhlesh Kumar Singhai  
Director and Member secretary AAC  
Director  
Lakshmi Narain College of Pharmacy  
Bhopal